



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>Board of Occupational Therapy Practice</b>
MEETING DATE AND TIME:	<b>November 3, 2010 at 4:30 p.m.</b>
PLACE:	<b>861 Silver Lake Boulevard, Dover, Delaware Conference Room A, Cannon Building</b>
MINUTES APPROVED:	<b>January 5, 2011</b>

**MEMBERS PRESENT**

Nancy Broadhurst, Professional Member, Chairperson  
Wendy Mears, Professional Member, Vice Chairperson  
Kimberly Pierson, Professional Member  
Rosemarie Vanderhoogt, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General  
Gayle Melvin, Administrative Specialist III

**MEMBER ABSENT**

Victor Kennedy, Public Member

**ALSO PRESENT**

Claudia Williams  
Deborah Kauterman  
Kinesics Purnell  
Mary Ockels  
Rene Hendrickson  
Jennifer Hales  
Karen McLellan  
Kathy Sullivan

Vera Sitze, Court Reporter

### **CALL TO ORDER**

Ms. Broadhurst called the meeting to order at 4:30 p.m.

### **REVIEW OF MINUTES**

The Board reviewed the minutes of the October 6, 2010 meeting. Ms. Mears made a motion, seconded by Ms. Vanderhoogt to approve the minutes as presented. The motion was unanimously carried.

### **NEW BUSINESS**

#### **Ratify Applications for Occupational Therapist/Occupational Therapy Assistant**

Ms. Vanderhoogt made a motion, seconded by Ms. Mears to ratify the following applications:

Shyvonne Gallagher – Occupational Therapist  
Jessica Garcia – Occupational Therapy Assistant  
Judith Wolff – Occupational Therapy Assistant

The motion was unanimously carried.

#### **Review of Continuing Education Activities**

Ms. Mears made a motion, seconded by Ms. Broadhurst to approve the following continuing education courses:

##### **Institute for Natural Resources**

Brain Injury: Stroke, Alzheimer's & Head Trauma – 6 hours  
Alzheimer's, Dementia & Parkinson's – 6 hours

##### **Bayada Nurses**

Effective Education Strategies – 1.75 hours

##### **Beebe Medical Center**

Wounds – 1.5 hours  
Fingertip Injuries – 2 hours  
Replantation – 1.75 hours

##### **Rehabdynamix**

Low Level Laser Technology and Reflex Inhibition Techniques – 16 hours

##### **Alfred I. DuPont Hospital for Children**

Promoting Function in the Early Years of Life Using NDT – 32.25 hours

##### **Therapy Services of Delaware, Inc.**

Bus Safety and Transportation – 6.25 hours

Delaware Technical and Community College, OTA Program  
Clinical Supervisors Workshop – 1.5 hours  
OTA Advisory Meeting – 1.45 hours

Lisa Bachman – Devereux CARES Consultants/Colonial School District  
Teaching Strategies for Success: Reinforcement and the Effective Use of Visual Supports – 1.5 hours

Margaret Heyd – PESI Healthcare  
Challenging Geriatric Behaviors – 6 hours

Margaret Heyd – Cross Country Education  
Specialty Products for Home Accessibility and Independence – 6 hours

The motion was unanimously carried.

### **OLD BUSINESS**

#### **Review of Continuing Education Activity**

Ms. Mears made a motion, seconded by Ms. Vanderhoogt to table the following continuing education course for additional information:

Delaware Psychiatric Center, Occupational Therapy Department  
Sensory Awareness and Modulation in a Psychiatric Setting

The motion was unanimously carried.

### **OTHER BUSINESS BEFORE THE BOARD** (for discussion only)

The Board informed the public that starting in January, 2011, meetings will be held every other month. The dates are posted on the website.

### **PUBLIC COMMENT**

There was no public comment at this meeting.

### **RULE TO SHOW CAUSE HEARINGS**

#### **Claudia Marie Williams**

Ms. Heeney called the rule to show cause hearing to order at 4:49 p.m. This hearing was held for Claudia Marie Williams to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Williams was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 5:06 p.m., the Board went off the record for deliberations. The Board went back on the record at 5:12 p.m. Ms. Pierson made a motion, seconded by Ms. Mears to accept the course certificate from Delaware Technical and Community College dated October 23, 2010 for 6.5 hours and to accept Ms. Williams' attendance at this meeting as satisfying the second category requirement. Ms. Williams may not use the October 23, 2010 certificate or the attendance at

this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 5:14 p.m.

Deborah A. Kauterman

Ms. Heeney called the rule to show cause hearing to order at 5:17 p.m. This hearing was held for Deborah A. Kauterman to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Kauterman was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 5:30 p.m., the Board went off the record for deliberations. The Board went back on the record at 5:32 p.m. Ms. Mears made a motion, seconded by Ms. Vanderhoogt to accept the certificates presented by Ms. Kauterman as proof of completion of the required continuing education and to accept Ms. Kauterman's attendance at this meeting as satisfying the second category requirement. Ms. Kauterman may not use the attendance at this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 5:34 p.m.

Kinesics C. Purnell

Ms. Heeney called the rule to show cause hearing to order at 5:38 p.m. This hearing was held for Kinesics C. Purnell to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Purnell was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 5:42 p.m., the Board went off the record for deliberations. The Board went back on the record at 5:43 p.m. Ms. Pierson made a motion, seconded by Ms. Vanderhoogt to accept the certificate for the supervision of Level II fieldwork students that Ms. Purnell had not originally submitted with her log to satisfy the second category requirement. Ms. Purnell may use her attendance at this meeting for the 2012 renewal and no further action or audit is required. The motion was unanimously carried. The hearing concluded at 5:44 p.m.

Mary E. Ockels

Ms. Heeney called the rule to show cause hearing to order at 5:47 p.m. This hearing was held for Mary E. Ockels to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Ockels was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 5:50 p.m., the Board went off the record for deliberations. The Board went back on the record at 5:51 p.m. Ms. Pierson made a motion, seconded by Ms. Vanderhoogt to accept Ms. Ockels' attendance at this meeting as satisfying the second category requirement. Ms. Ockels may not use the attendance at this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 5:52 p.m.

Rene L. Hendrickson

Ms. Heeney called the rule to show cause hearing to order at 5:54 p.m. This hearing was held for Rene L. Hendrickson to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Hendrickson was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 5:57 p.m., the Board went off the record for deliberations. The Board went back on the record at 5:58 p.m. Ms. Pierson made a motion, seconded by Ms. Mears to accept Ms. Hendrickson's attendance at this meeting as satisfying the second category requirement. Ms. Hendrickson may not use the attendance at this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 5:59 p.m.

Jennifer J. Hales

Ms. Heeney called the rule to show cause hearing to order at 6:03 p.m. This hearing was held for Jennifer J. Hales to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Hales was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 6:05 p.m., the Board went off the record for deliberations. The Board went back on the record at 6:06 p.m. Ms. Mears made a motion, seconded by Ms. Vanderhoogt to accept Ms. Hales' attendance at this meeting as satisfying the second category requirement. Ms. Hales may not use the attendance at this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 6:07 p.m.

Karen L. McLellan

Ms. Heeney called the rule to show cause hearing to order at 6:08 p.m. This hearing was held for Karen L. McLellan to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. McLellan was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 6:12 p.m., the Board went off the record for deliberations. The Board went back on the record at 6:13 p.m. Ms. Pierson made a motion, seconded by Ms. Mears to accept the certificate from a course taken on March 22, 2010 which was within the licensure period that was not originally submitted with her log and that no further action or audit is required. The motion was unanimously carried. The hearing concluded at 6:14 p.m.

Kathleen M. Sullivan

Ms. Heeney called the rule to show cause hearing to order at 6:18 p.m. This hearing was held for Kathleen M. Sullivan to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Sullivan was present for the hearing. Verbatim testimony was recorded by the court reporter.

At 6:23 p.m., the Board went off the record for deliberations. The Board went back on the record at 6:24 p.m. Ms. Mears made a motion, seconded by Ms. Vanderhoogt to accept Ms. Sullivan's attendance at this meeting as satisfying the second category requirement. Ms. Sullivan may not use the attendance at this meeting for the 2012 renewal and her record will be flagged for audit for the 2012 renewal. The motion was unanimously carried. The hearing concluded at 6:25 p.m.

Linda M. Carroll

Ms. Heeney called the rule to show cause hearing to order at 6:26 p.m. This hearing was held for Linda M. Carroll to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Carroll was not present for the hearing. She did submit a letter for the Board to review. Verbatim testimony was recorded by the court reporter.

At 6:27 p.m., the Board went off the record for deliberations. The Board went back on the record at 6:36 p.m. Ms. Pearson made a motion, seconded by Ms. Mears to suspend Ms. Carroll's license for a minimum of 60 days. If Ms. Carroll does not provide proof of completion of the required continuing education within the 60 day time period, her license will be revoked with no further notice or hearing. The motion was unanimously carried. The hearing concluded at 6:36 p.m.

Melody S. Guy

Ms. Heeney called the rule to show cause hearing to order at 6:40 p.m. This hearing was held for Melody S. Guy to show cause why the Board should not take disciplinary action against her license for failure to provide documentation of the required continuing education during the August 1, 2008 through July 31, 2010 licensure period. Ms. Guy was not present for the hearing. She had submitted an email for the Board to review. Verbatim testimony was recorded by the court reporter.

At 6:41 p.m., the Board went off the record for deliberations. The Board went back on the record at 6:53 p.m. Ms. Pierson made a motion, seconded by Ms. Broadhurst to suspend Ms. Guy's license for a minimum of 120 days. If Ms. Guy does not provide proof of completion of the required continuing education within the 120 day time period, her license will be revoked with no further notice or hearing. If Ms. Guy does provide proof of completion of the required continuing education, she may apply for reinstatement of her license. The motion was unanimously carried. The hearing concluded at 6:54 p.m.

The following licensees did not appear for their rule to show cause hearings nor had they signed for their certified letters: Kelly D. Baull, Heather Majtyka Haggerty and Bonnie L. McDaniel. The Board decided that a second hearing notice will be sent to these licensees by both regular and certified mail.

Review of Request for Reactivation of License

Ms. Mears made a motion, seconded by Ms. Vanderhoogt to amend the agenda to add the request from Heather Clifford for reactivation of her license. The motion was unanimously carried.

The Board reviewed the request from Heather Clifford for reactivation of her license. Ms. Vanderhoogt made a motion, seconded by Ms. Mears to approve the reactivation of Ms. Clifford's license contingent upon proof of completion of the second category requirement. The motion was unanimously carried.

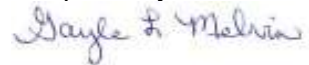
#### **NEXT SCHEDULED MEETING**

The next meeting will be held on Wednesday, January 5, 2011 at 4:30 p.m. in Conference Room A, 2<sup>nd</sup> floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

#### **ADJOURNMENT**

There being no further business, Ms. Mears made a motion, seconded by Ms. Vanderhoogt to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 7:05 p.m.

Respectfully submitted,



Gayle L. Melvin  
Administrative Specialist III